



# PRECISE PERMITS

A Building Department Processing Service

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## SERVICE AGREEMENT

Client, \_\_\_\_\_,  
hereby retains PRECISE PERMITS, a Building Department Processing Service, to expedite  
\_\_\_\_\_ and any future project(s) through the Building Department system.

Work shall be performed at PRECISE PERMITS usual hourly rates, as follows: \$90.00 per hour and \$0.40 per mile of driving (0.25 hour minimum charge per any day of work).

Client hereby pays the sum of \$\_\_\_\_\_ as a retainer which is to be credited against PRECISE PERMITS total fee. Client agrees and understands that such a retainer may be less than the total fee of the processing service.

PRECISE PERMITS agrees to render monthly statements to Client indicating the current status of Client's account, both for services rendered and for out-of-pocket disbursements on Client's account.

Client agrees to bring current his/her/its account each month.

Client further agrees to pay his/her/its bill in full upon receipt of each monthly statement for services rendered in the matter. Bills not paid within thirty (30) days will accrue a late payment charge of 1.5% of the total unpaid balance each month. The late payment charge is a penalty charge and does not relieve Client of the obligation to pay the total amount due. A charge of \$25.00 will be incurred for any returned check and \$35.00 for each subsequent returned check.

Client is aware that PRECISE PERMITS will stop all work if Client does not bring current his/her/its account and maintain the required balance therein within ten (10) days after receipt of any statement for services rendered.

Client consents to the forgoing procedure, and PRECISE PERMITS, a Building Department Processing Service, shall have no further obligation to represent Client following any such default in payment.

Independent of the fee arrangements set forth above, Client agrees to pay all disbursements such as any copy fees over \$.50, FAX fees, courier services, and any mailing expenses over \$1.00.

PRECISE PERMITS further reserves the right to withdraw from a project if Client has misrepresented or made changes to approved paperwork prior to permit issuance.

If it is necessary for PRECISE PERMITS to file suit for the collection of any sums due PRECISE PERMITS from Client under this agreement, Client shall pay reasonable attorney fees together with court costs for their collection.

Client acknowledges that PRECISE PERMITS has no guarantees regarding the disposition of any phase of a project, and all expressions relative to it are only an opinion as a Building Department Processing Service.

Client acknowledges that PRECISE PERMITS can not guarantee a permit due to Building Department "barriers", Client's instructions, delays or changes, or to the inability of the architect/engineer to address correction items, etc.

There is to be no change or waiver of any of the provisions of this agreement unless the change is in writing and signed by both Client and PRECISE PERMITS.

PRECISE PERMITS alerts all Clients that the offices are closed on all days the Building Department is closed, which includes two (2) weeks between Christmas and New Years.

Additional Terms: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Executed at San Diego, California, on this \_\_\_\_\_ day of \_\_\_\_\_, 200\_\_.

CLIENT SIGNATURE: \_\_\_\_\_

PRINT NAME & TITLE: \_\_\_\_\_  
(for Corporations, a corporate officer must sign agreement)

PRECISE PERMITS  
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\_\_\_\_\_  
Donnis Eninger, President